Education and Student Activities Committee

Meeting Notes
8 May 2020
11:00am – 12:00pm EDT

Attendees: Chuck, Daryl, Jerry M., Domenico F., Frank L., Bogdan, Gideon W., Arturo, Todd H., Lee H., Bob S., Tom Jerse, Davy P., Kimball, Randy J., Noel S., John McCloskey

I. Administrative
Meeting did not start until approximately 11:20 AM due to on-line access issues. Meeting ended at 12:00 PM.
Attendance (see above).

III. Reno Symposium Activities
Most likely the face to face symposium will not take place. There are plans to develop a "virtual symposium" to be held possibly a week later than the original symposium date. "Virtual symposium" may include both recorded and live material. More on this is expected to be known next week.

A. Clayton Paul Global University
Lee Hill will contact speakers to see if they can all record their presentations. Issue is to see how to organize a format (ideally including panel discussion) to provide value beyond recorded sessions. Randy has suggestions on how to use "Meetings to Go" for that approach. It is anticipated that "On24" will be used for speakers to produce their pre-recorded sessions in a "Voice over PowerPoint" method (MP4) file. "Live" portions might be use WebEx. Many comments about how to develop a mix of live and recorded sessions and maintain the intent of GU. Group discussed different platforms that are available, WebEx, Teams, etc…and each of them have their own advantages and disadvantages.

ACTION ITEM: Need to resolve issue of how PDH's are assigned for Global University.

B. Student Paper Competition
Todd will coordinate this once the papers have been submitted. It seems like there will be no opportunity for students to present their work in a face to face format, so there will be a process developed that the paper reviews will only be used.

C. Student Hardware Competition
Bob and Bogdan discussion – we can accept another submission (deadline changed to end of May).

D. Fundamentals of EMC Workshop
Direction is to move originally planned "Workshops" material into a "Tutorials" format.

IV. Resource Center
Frank's work to identify how to use the Resource Center has helped significantly in addressing issue of how/where to locate EdCom materials. More work will be done to finalize the process and materials that will be moved to that location.

VIII. Open Forum /Additional Topics

Bob – Experiments and Demonstrations process needs to be figure out.

Bruce – with the likely movement of the symposium to a "virtual" format, we need to consider that proliferation of events and items should not be done.

To address the many aspects of the EdCom work that will need to be coordinated to support a virtual symposium Bob suggested the "Focus meetings" on EdCom topics take place in each of these areas on the agenda outside of the all committee meetings (planned schedule shown below).

Randy – need to look at what should be on the website. Would like to speak to Bob, Mark and/or others about this.

Bob – would like to include Domenico's materials on the EdCom website, he (Bob) is working to get in contact with Ed Hare to discuss.

Planned Future EdCom Meeting Times and Dates (as of May 8 2020)

Proposed ESAC meeting dates and times through the end of the 2020 calendar year
Always on Friday (except for the Symposium meeting) at 11:00 am US eastern time
EST - Eastern Standard Time; EDT - Eastern Daylight Savings Time
GMT - Greenwich Mean Time (same as UTC - Coordinated Universal Time)

28 Feb (Friday) 11:00 am EST (4:00 pm GMT)
20 Mar (Friday) 11:00am EDT (3:00 pm WET)
10 Apr (Friday) 11:00am EDT (4:00 pm GMT)
8 May (Friday) 11:00am EDT (4:00 pm GMT)
5 Jun (Friday) 11:00am EDT (4:00 pm GMT)
26 Jun (Friday) 11:00am EDT (4:00 pm GMT)
17 Jul (Friday) 11:00am EDT (4:00 pm GMT)
29 Jul (Wednesday) 10:00am EDT (2:00 pm GMT) (Symposium)
28 Aug (Friday) 11:00am EDT (4:00 pm GMT)
25 Sep (Friday) 11:00am EDT (4:00 pm GMT)
16 Oct (Friday) 11:00am EDT (4:00 pm GMT)
13 Nov (Friday) 11:00am EST (4:00 pm GMT)
11 Dec (Friday) 11:00am EST (4:00 pm GMT)